

# WRITE IT!

Paragraph to Essay

3

NE \_ Build & Grow

W O R K B O O K

# Revising & Editing Guide

★ When you revise and edit your writing, remember the tips and points below.

## Revising

- Reread your drafts as a reader and make changes.
- Add more details or take out unnecessary sentences.
- Move sentences around to help your writing sound smoother.

## Editing

### ★ Grammar

subject-verb agreement	I <b>have</b> a laptop. My brother <b>has</b> a tablet.
verb tense	I <b>visited</b> the library <b>last weekend</b> . They <b>will visit</b> the museum <b>tomorrow</b> .
word form	She <b>wanted to watch</b> the movie. I <b>enjoyed watching</b> the movie.
articles	I bought <b>a</b> pencil yesterday. But then I lost <b>the</b> pencil.



















### ★ Capitalization

the first word of a sentence	<b>T</b> he train arrived on time.
proper nouns	<b>P</b> icasso was born in <b>S</b> pain.
titles (the first letter of important words)	<i><b>T</b>oy <b>S</b>tory</i> (movie) <i><b>L</b>ord of the <b>R</b>ings</i> (book)
days, months, holidays	<b>S</b> unday, <b>A</b> ugust, <b>N</b> ew <b>Y</b> ear's <b>E</b> ve

### ★ Punctuation

periods question marks exclamation points	I usually take the bus to go to school. Do you know his name? Suddenly, the lights went out!
commas	I need a pen, paper, and scissors. (in a series) She lives in Seoul, Korea. (a city, a country) We met on June 17, 2015. (day, year)
apostrophes	don't/can't/isn't/It's/I've/She's (contractions) the girl's bike/the students' backpacks (possessive)

### ★ Editing Marks

Mark	Meaning	Example
	Insert a word or words.	I want swim. 
	Delete space.	home work 
	Delete.	I visited to the mall. 
	Reverse letters or words.	We have food enough. 
	Insert a period.	They can't make it. 
	Insert a comma.	I like apples, peaches and grapes. 
	Change to a capital letter.	brian went shopping. 
	Change to a lowercase letter.	There are a lot of dogs. 
	Check spelling.	The boys ate there cookies. 

# What Is an Essay?

## Introduction

★ Read the sentences and write OS (opening sentence) or TS (thesis statement).

- 1 TS Here are some ways to make cooking more enjoyable.  
OS Cooking is more than just a house chore.
- 2 OS Failure is the mother of success.  
TS I came to understand the meaning of this phrase last summer.
- 3 OS We all know that vegetables are good for our health.  
TS But some vegetables need to be eaten with care.

## Body Paragraphs

★ Find the right place for each supporting detail and write the correct letter.

- a To start, try keeping a diary or creating a blog.
- b They can also help make your writing more attractive to readers.
- c When you read many books, you will naturally learn what good writing looks like.

First, you should read a lot of books. c Reading will also help you expand your vocabulary and write more interesting sentences. \_\_\_\_\_

Second, you should write something every day. a The more you practice writing, the better your writing will get. \_\_\_\_\_

Third, you should have someone edit your work. \_\_\_\_\_ Editors can catch the spelling and grammar mistakes that you missed. b

## Conclusion

★ Read the introductions and write conclusions using two sentences from each box. Use the hints in parentheses to choose the correct sentences.

1

**Introduction:** Is your room messy or tidy? There are many ways to become a more organized person.

**Conclusion:** (restatement - suggestion)

There are endless methods for tidying up your space.

Start organizing today to make your life easier.

- Cleaning up your space may not seem easy at first.
- Start organizing today to make your life easier.
- There are endless methods for tidying up your space.

2

**Introduction:** Earphones are convenient for listening to music. However, you need to be careful in order to avoid hearing problems.

**Conclusion:** (summary - opinion)

Incorrect use of earphones can damage hearing over time.

I think using earphones less is the best way to prevent hearing loss.

- I think using earphones less is the best way to prevent hearing loss.
- Incorrect use of earphones can damage hearing over time.
- We can easily see people listening to music at high volumes.

# A Lesson from Experience

## More Sentence Practice

### A Write sentences using the given phrases.

**Example** (a sad event in my life, I told a lie)

→ One of the saddest events in my life happened because I told a lie.

- 1 (a happy event in my life, I didn't give up)  
→ One of the happiest events in my life happened because I didn't give up.
- 2 (an exciting event in my life, I trusted myself)  
→ One of the most exciting events in my life happened because I trusted myself.
- 3 (an inspiring event in my life, I tried something new)  
→ One of the most inspiring events in my life happened because I tried something new.
- 4 (an annoying event in my life, I made a silly mistake)  
→ One of the most annoying events in my life happened because I made a silly mistake.

### B Complete the sentences using the phrases from the box.

hurt her feelings

win the competition

come true someday

be canceled

**Example** I worried that I would never see him again.

- 1 I thought that my team would win the competition.
- 2 I hoped that the contest would be canceled.
- 3 I realized that my words would hurt her feelings.
- 4 I believed that my dream would come true someday.

### C Match the phrases and complete the sentences.

- |   |                                     |                                    |
|---|-------------------------------------|------------------------------------|
| 1 | happiness depends on ourselves      | think twice before I speak         |
| 2 | two heads are better than one       | try to think positively            |
| 3 | a friend in need is a friend indeed | help my friends who are in trouble |
| 4 | words have power                    | try to exchange ideas with others  |

**Example** Through this experience, I learned that honesty is the best policy.

Now, I always try to tell the truth.

- 1 Through this experience, I learned that happiness depends on ourselves.  
Now, I always try to think positively.
- 2 Through this experience, I learned that two heads are better than one.  
Now, I always try to exchange ideas with others.
- 3 Through this experience, I learned that a friend in need is a friend indeed.  
Now, I always help my friends who are in trouble.
- 4 Through this experience, I learned that words have power.  
Now, I always think twice before I speak.

## More Writing Practice

### ★ Arrange the sentences in time order.

- a Surprisingly, from that day on, people stopped littering.
- b One day, I saw an old man cleaning up all the litter on the street.
- c For a long time, he silently swept up the trash, put it into plastic bags, and carried it away.
- d When everyone else saw what he had done, they were shocked.

b → c → d → a



More Sentence Practice

A Complete the sentences using the phrases from the box.

launched a clothing brand

published a series of mystery novels

received the best director award

discovered the law of gravity

Example

The actress starred in the famous film.

- 1
- The writer published a series of mystery novels.
- 2
- The scientist discovered the law of gravity.
- 3
- The fashion model launched a clothing brand.
- 4
- The movie director received the best director award.

B Write sentences using the given words and phrases.

Example

(begin, develop his observation skills, in college)

→ In college, he began to develop his observation skills.

- 1
- (decide, write her first novel, around 2010)
- Around 2010, she decided to write her first novel.
- 2
- (begin, do charity work, when he turned forty)
- When he turned forty, he began to do charity work.
- 3
- (continue, design robots, after she graduated)
- After she graduated, she continued to design robots.
- 4
- (want, play the drums in a band, when he was a child)
- When he was a child, he wanted to play the drums in a band.

C Match the phrases and write sentences using *after*.

1

write several short stories

2

graduate from film school

3

work for other companies

4

win a singing competition

started his own business

recorded her first album

directed her first commercial movie

sent his work to a publisher

Example

After playing some small roles, **she** got her first title role.

- 1
- After writing several short stories, he sent his work to a publisher.
- 2
- After graduating from film school, she directed her first commercial movie.
- 3
- After working for other companies, he started his own business.
- 4
- After winning a singing competition, she recorded her first album.

More Writing Practice

★ Complete the sentences using the words from the box.

afterforfromthroughout

For

many years, Sherlock Holmes caught countless criminals

throughout

Europe. He helped everyone

from

kings to

common people, and even the poor. Then,

after

twenty-three years

of solving crimes, Holmes finally retired. He left the city and settled down on

a farm.

## More Sentence Practice

## A Match the phrases and complete the sentences.

- |   |                                 |                            |
|---|---------------------------------|----------------------------|
| 1 | a famous French dessert         | cook in a clay oven        |
| 2 | a classic Indian dish           | fill with cream            |
| 3 | a popular Chinese dumpling dish | serve with salsa           |
| 4 | a well-known Mexican food       | stuff with meat or seafood |

**Example** Bibimbap **is** a popular Korean rice dish **topped** with vegetables.

- Macarons are a famous French dessert filled with cream.
- Tandoori chicken is a classic Indian dish cooked in a clay oven.
- Dim sum is a popular Chinese dumpling dish stuffed with meat or seafood.
- Nachos are a well-known Mexican food served with salsa.

## B Rewrite the sentences using the given phrases.

**Example** The Amazon is well known for its wildlife. (the world's largest rainforest)  
→ The Amazon, **the world's largest rainforest**, is well known for its wildlife.

- Ao dai is worn on special occasions. (a traditional Vietnamese outfit)  
→ **Ao dai, a traditional Vietnamese outfit, is worn on special occasions.**
- Taylor Swift has toured around the world. (a famous American singer)  
→ **Taylor Swift, a famous American singer, has toured around the world.**
- Kangaroos are commonly found in many national parks. (the symbol of Australia)  
→ **Kangaroos, the symbol of Australia, are commonly found in many national parks.**
- The *Mona Lisa* is always surrounded by tourists. (one of the Louvre's main attractions)  
→ **The *Mona Lisa*, one of the Louvre's main attractions, is always surrounded by tourists.**

## C Complete the sentences using a phrase from each box.

have interesting events  
have produced famous artists  
consist of basic moves  
sell street foods

fried noodles, grilled pork, and fruit  
comedy, dance, and circus performances  
Picasso, Miró, and Dalí  
punches, kicks, and blocks

**Example** Some animals in the Amazon **include** species **like** jaguars, sloths, and piranhas.

- Spain has produced famous artists like Picasso, Miró, and Dalí.
- Tae kwon do consists of basic moves like punches, kicks, and blocks.
- Thai food vendors sell street foods like fried noodles, grilled pork, and fruit.
- The festival has interesting events like comedy, dance, and circus performances.

## More Writing Practice

## ★ Choose the right phrase for the blank.

First, Brazil has a long and proud soccer tradition. For decades, Brazil has produced top players like Pelé, Ronaldinho, and Neymar. \_\_\_\_\_, the Brazilian national soccer team has won five FIFA World Cup tournaments.

Ⓐ For example

Ⓑ What is more

Ⓒ In contrast

# So Alike, Yet So Different

## More Sentence Practice

### A Combine the two sentences using *neither A nor B*.

**Example** Jobs didn't graduate from college. Gates didn't graduate from college.

→ **Neither** Jobs **nor** Gates **graduated** from college.

- 1 My brother can't swim. I can't swim.  
→ **Neither my brother nor I can swim.**
- 2 Mary doesn't like shopping. Kate doesn't like shopping.  
→ **Neither Mary nor Kate likes shopping.**
- 3 Paul didn't do sports in school. Jake didn't do sports in school.  
→ **Neither Paul nor Jake did sports in school.**
- 4 My mom isn't interested in travel. My aunt isn't interested in travel.  
→ **Neither my mom nor my aunt is interested in travel.**

### B Complete the sentences using the given words.

**Example** (physical features, my sister) → I **have the same** physical features **as** my sister.

- 1 (fashion sense, my cousin)  
→ I **have the same fashion sense as my cousin**.
- 2 (taste in music, my best friend Bob)  
→ I **have the same taste in music as my best friend Bob**.
- 3 (eye color, my grandfather)  
→ My dad **has the same eye color as my grandfather**.
- 4 (hobbies, her sister)  
→ Rebecca **has the same hobbies as her sister**.

### C Write sentences using the given words and phrases.

**Example** (Jobs, Gates seemed more practical and formal)

→ **Compared to** Jobs, Gates seemed more practical and formal.

- 1 (Anna, Elsa is serious and mature)  
→ **Compared to Anna, Elsa is serious and mature.**
- 2 (Harry, Ron grew up in a large family)  
→ **Compared to Harry, Ron grew up in a large family.**
- 3 (Emma Stone, Jennifer Lawrence has played many unusual roles)  
→ **Compared to Emma Stone, Jennifer Lawrence has played many unusual roles.**
- 4 (Thor, Loki is cruel and unpredictable)  
→ **Compared to Thor, Loki is cruel and unpredictable.**

## More Writing Practice

### ★ Choose the right word for the blank.

Additionally, we have completely opposite personalities. I am an introvert,  
\_\_\_\_\_ my sister is an extrovert. While I prefer being by myself, she  
likes meeting her friends.

Ⓐ like

Ⓑ since

✓ Ⓒ whereas

## More Sentence Practice

## A Complete the sentences using the phrases from the box.

improve our security systems

allow people to print objects

transform the way we study

link people all over the world

**Example** As smartphone technology has developed, it has changed our lives.

- As e-learning has become a trend, it has transformed the way we study.
- As fingerprint technology has developed, it has improved our security systems.
- As social media has become popular, it has linked people all over the world.
- As 3D-printing technology has grown, it has allowed people to print objects.

## B Complete the sentences using the given phrases.

**Example** simple and interesting

→ Cooking will be simpler and more interesting than ever before.

- thin and light  
→ Smartphones will be thinner and lighter than ever before.
- fun and entertaining  
→ Watching movies at home will be more fun and entertaining than ever before.
- safe and eco-friendly  
→ Cars will be safer and more eco-friendly than ever before.
- accurate and convenient  
→ Navigation systems will be more accurate and convenient than ever before.

C Rewrite the sentences using *will be able to*.

**Example** We can make a variety of foods.

→ We **will be able to** make a variety of foods.

- Rockets can take us on space tours.  
→ Rockets will be able to take us on space tours.
- Nanobots can target and destroy germs in the body.  
→ Nanobots will be able to target and destroy germs in the body.
- We can experience movies in virtual reality.  
→ We will be able to experience movies in virtual reality.
- 3D printers can construct buildings quickly.  
→ 3D printers will be able to construct buildings quickly.

## More Writing Practice

## ★ Write the correct form of each word.

Future smartphones ① are even better. For example, they ② have stronger security features. So hacking smartphones ③ is more difficult. Moreover, we will be able to use them to control all kinds of smart home appliances.

① will be      ② will have      ③ will be



**More Sentence Practice****A Match the phrases and complete the sentences.**

- |   |                       |                               |
|---|-----------------------|-------------------------------|
| 1 | use digital platforms | experience different cultures |
| 2 | travel abroad         | focus better in class         |
| 3 | get enough sleep      | engage students in learning   |
| 4 | do arts and crafts    | develop their creativity      |

**Example** People **should** learn a foreign language **so that they can** enjoy these benefits.

- Teachers **should use digital platforms so that they can engage students in learning**.
- People **should travel abroad so that they can experience different cultures**.
- Students **should get enough sleep so that they can focus better in class**.
- Children **should do arts and crafts so that they can develop their creativity**.

**B Complete the sentences using the phrases from the box.**

choose their college major      find more time for their children  
finish their homework      understand menus in another language

**Example** Children **may have trouble concentrating** in school.

- Children **may have trouble finishing their homework**.
- Parents **may have trouble finding more time for their children**.
- Tourists **may have trouble understanding menus in another language**.
- Young adults **may have trouble choosing their college major**.

**C Rewrite the sentences using *who* and the given phrases.**

**Example** Children are more likely to act aggressively. (play these games)  
→ Children **who play these games** are more likely to act aggressively.

- Students are easily stressed out. (have too much homework)  
→ **Students who have too much homework are easily stressed out.**
- Families can build stronger relationships. (have dinner together)  
→ **Families who have dinner together can build stronger relationships.**
- People use less plastic. (care about the environment)  
→ **People who care about the environment use less plastic.**
- Children often have poor eyesight. (use their smartphones for too long)  
→ **Children who use their smartphones for too long often have poor eyesight.**

**More Writing Practice****★ Choose the best place for the following sentence from among (A), (B), and (C).**

However, I think that learning a foreign language has many positive effects on a person's life.

Some people argue that learning a foreign language is a waste of time. **(A)** First of all, you can communicate with people from other countries. (B) For example, Spanish is used in about twenty countries. (C) Also, if you speak English, you can have a conversation with nearly half the world's population!

## More Sentence Practice

## A Write sentences using the given words.

**Example** (a real hero, courage) → What makes a real hero is courage.

- 1 (a true friend, honesty)  
→ What makes a true friend is honesty.
- 2 (a great teacher, patience)  
→ What makes a great teacher is patience.
- 3 (a good student, responsibility)  
→ What makes a good student is responsibility.
- 4 (a successful businessperson, passion)  
→ What makes a successful businessperson is passion.

## B Match the phrases and write sentences.

- |   |                                        |  |                       |
|---|----------------------------------------|--|-----------------------|
| 1 | Abraham Lincoln's speaking skills      |  | a best-selling author |
| 2 | Usain Bolt's natural talent            |  | a leading designer    |
| 3 | Vera Wang's hard work and effort       |  | a top sprinter        |
| 4 | Agatha Christie's creative imagination |  | an admired leader     |

**Example** Kim Yuna's passion **led her to become** an Olympic gold medal winner.

- 1 Abraham Lincoln's speaking skills led him to become an admired leader.
- 2 Usain Bolt's natural talent led him to become a top sprinter.
- 3 Vera Wang's hard work and effort led her to become a leading designer.
- 4 Agatha Christie's creative imagination led her to become a best-selling author.

## C Combine the two sentences using present participles.

**Example** Lee Soo Hyun was a Korean college student. He was living in Tokyo.  
→ Lee Soo Hyun was a Korean college student **living** in Tokyo.

- 1 Rosa was a part-timer. She was working at a restaurant.  
→ Rosa was a part-timer working at a restaurant.
- 2 Tim was an athlete. He was preparing for a big game.  
→ Tim was an athlete preparing for a big game.
- 3 Mr. Kim was a pastry chef. He was running a small bakery.  
→ Mr. Kim was a pastry chef running a small bakery.
- 4 Linda was a ten-year-old girl. She was attending summer camp.  
→ Linda was a ten-year-old girl attending summer camp.

## More Writing Practice

## ★ Choose the right word or phrase for the blank.

Courage is the willingness to do something dangerous or difficult. It is easy to help others when we have nothing to lose. \_\_\_\_\_, a true hero shows courage by helping others, even in the face of danger.

Ⓐ Likewise

Ⓑ ☒ However

Ⓒ In addition

## More Sentence Practice

A Combine the two sentences using *which*.

**Example** I can travel by bus or train. It is less expensive.  
→ I can travel by bus or train, **which** is less expensive.

- 1 I like to go to the beach. It is more relaxing.  
→ I like to go to the beach, which is more relaxing.
- 2 I enjoy listening to music at home. It is more comfortable.  
→ I enjoy listening to music at home, which is more comfortable.
- 3 I like traveling with friends. It is more entertaining.  
→ I like traveling with friends, which is more entertaining.
- 4 I prefer doing indoor activities. It depends less on the weather.  
→ I prefer doing indoor activities, which depends less on the weather.

## B Complete the sentences using the phrases from the box.

exercise, worry about the weather      change my plans, discuss them with others  
enjoy the music, feel tired      eat healthy food, spend too much money

**Example** When I am alone, I can study **without wasting** time.

- 1 When I watch a concert from a seat, I can enjoy the music without feeling tired.
- 2 When I travel alone, I can change my plans without discussing them with others.
- 3 When I work out at the gym, I can exercise without worrying about the weather.
- 4 When I cook at home, I can eat healthy food without spending too much money.

## C Complete the sentences using the given words and phrases.

**Example** (many, travel domestically)  
→ There are many advantages to traveling domestically.

- 1 (a few, study in groups)  
→ There are a few advantages to studying in groups.
- 2 (plenty of, live in a city)  
→ There are plenty of advantages to living in a city.
- 3 (several, do outdoor activities)  
→ There are several advantages to doing outdoor activities.
- 4 (lots of, go on a trip by yourself)  
→ There are lots of advantages to going on a trip by yourself.

## More Writing Practice

## ★ Choose the right word or phrase for the blank.

Finally, studying by myself enables me to learn at my own pace. In a group, I have to spend time on topics I already understand. \_\_\_\_\_, when I study alone, I can focus on what I find difficult.

Ⓐ Therefore

✓ Ⓑ By contrast

Ⓒ Similarly

# Small Actions, Big Changes

## More Sentence Practice

### A Match the phrases and write sentences.

- |   |                             |   |                         |
|---|-----------------------------|---|-------------------------|
| 1 | reduce ocean plastic waste  | → | reduce water use        |
| 2 | take shorter showers        | → | reduce greenhouse gases |
| 3 | walk or cycle more          | → | cut down on plastic     |
| 4 | bring our own cups to cafés | → | protect marine life     |

**Example** We have to change our habits **if we want to** keep our planet healthy.

- 1 We have to reduce ocean plastic waste if we want to protect marine life.
- 2 We have to take shorter showers if we want to reduce water use.
- 3 We have to walk or cycle more if we want to reduce greenhouse gases.
- 4 We have to bring our own cups to cafés if we want to cut down on plastic.

### B Combine the two sentences using *although*.

**Example** Activities like camping are fun. They can damage animal habitats.  
→ **Although** activities like camping are fun, they can damage animal habitats.

- 1 Sunscreen protects us from sunburn. It can harm sea life.  
→ **Although** sunscreen protects us from sunburn, it can harm sea life.
- 2 Secondhand items are not new. Many of them are in good condition.  
→ **Although** secondhand items are not new, many of them are in good condition.
- 3 Wastewater needs to be treated. Some factories secretly release it into rivers.  
→ **Although** wastewater needs to be treated, some factories secretly release it into rivers.
- 4 Some people use reusable bags. Many people use plastic bags for shopping.  
→ **Although** some people use reusable bags, many people use plastic bags for shopping.

### C Write sentences using the given phrases.

**Example** (protect nature, reduce the amount of plastic we use)  
→ **To** protect nature, **it is important to** reduce the amount of plastic we use.

- 1 (preserve animal habitats, stay on the marked paths)  
→ **To** preserve animal habitats, **it is important to** stay on the marked paths.
- 2 (keep the environment clean, take your trash with you)  
→ **To** keep the environment clean, **it is important to** take your trash with you.
- 3 (save our planet, reuse as many items as possible)  
→ **To** save our planet, **it is important to** reuse as many items as possible.
- 4 (reduce waste, avoid products with too much packaging)  
→ **To** reduce waste, **it is important to** avoid products with too much packaging.

## More Writing Practice

### ★ Choose the best place for the following sentence from among (A), (B), and (C).

The rest ends up in landfills or in the ocean, where it damages natural ecosystems.

Another option is to recycle. (A) Every year we produce a great deal of plastic. (B) However, only a small percentage is recycled. (C) If we recycle our plastic, we can limit the amount of trash in the environment.